

Salendine Nook High School Academy Governing Body

Personal Development, Behaviour and Welfare Committee

Purpose

To promote high standards of pupil welfare and safeguarding for all students and across all activities within the school and to foster good relationships with all stakeholders and the wider community.

Quorum

3 Governors

Reporting to the Full Governing Body

A précis of the business conducted by this committee will be communicated to the full Governing Body by its Chair at the next full Governing Body meeting following a committee meeting, followed by the production of minutes.

Committee Procedures

- It is ultimately the responsibility of the Chair of the committee to be aware of these Terms of Reference and to ensure that they are followed and that meetings are scheduled and agendas formulated to deal with relevant issues as they arise in the school year;
- The Chair shall encourage all members of the committee to receive appropriate training to carry out their role professionally and in line with legislation, it is the responsibility of individual committee members to obtain the required training;
- In line with our Articles of Association Chairs and Vice Chairs of committees will be elected at the start of each school year. Subject to the Governors as a whole being satisfied with their performance and in the interests of training and succession planning no Chair or Vice Chair is expected to serve for more than six years before standing down.
- This committee will meet no less than 3 times in each academic year;
- In the absence of the Chair, the committee shall choose an acting Chair for that meeting from among them;
- In the absence of the Clerk the committee shall choose a Clerk for that meeting from among their number or a member of staff excluding the Principal;
- In line with Article 101, when deemed appropriate, the membership of this committee may include persons who are not Governors, provided that a majority of members shall be Governors. The Governors may determine whether such Associate Members shall be entitled to vote;

- Any decisions taken must be determined by a majority of votes of committee members present and voting. No vote can be taken unless the majority of those present are governors;
- In line with Article 101 of the Articles of Association the constitution, membership and proceedings of this committee shall be determined by the Governors and its establishment, terms of reference, constitution and membership shall be reviewed at least once in every twelve months;
- In line with Article 102 the Governors may delegate to any Governor, committee, the Principal or any other holder of executive office, such of their powers or functions as they consider desirable to be exercised by them. Any such delegation may be subject to any conditions the Governors may impose and may be revoked or altered.

Terms of Reference

- To ensure the school provides a safe environment where students of all abilities can achieve their potential and make good progress;
- To ensure that the school provides the best possible Pastoral care which is embedded throughout the school and dovetails with the learning needs of students;
- To ensure the impact of Pupil Premium and other “ring fenced” monies are used in the most efficient ways to benefit the targeted students;
- To monitor and evaluate provision for all groups of vulnerable children and ensure that all their needs have been identified and addressed, and to evaluate their progress and achievement;
- To ensure that the requirements of children with special needs and disabilities are met, as laid out in the Code of Practice, and receive termly reports from the Principal/SENCO and an annual report from the SEN Governor;
- To ensure that all children have equal opportunities;
- To oversee Safeguarding;
- To ensure that the school meets the requirements of PREVENT legislation;
- To contribute to development of the Academy improvement plan and SEF;
- To monitor the DBS records, child protection training records and single central record on an annual basis;
- To identify and celebrate pupil achievements;
- To oversee Behaviour Management and Attendance within the school;
- To monitor compliance with, review and approve / recommend approval to the full Governing Body statutory and non-statutory policies and procedures pertaining to this committee (see appendix);
- To oversee arrangements for educational visits in line with guidance;
- To ensure all statutory requirements for reporting and publishing information are met and the school website content is fully compliant and presented in a clear and accessible format;

- To monitor the school’s publicity, public presentation and relationships with the wider community;
- To foster a relationship between this committee and the Student Council so that the views and concerns of students are heard by Governors;
- To be the link between the Governing Body and parents;
- To deal with all other aspects of pupil welfare and engagement not detailed above.

Appendix

Policies and Procedures Connected to the Pupil Welfare and Engagement Committee

Policy	Stat on Non Stat	Needs full GB Approval	Review
Home School Agreement	Stat	No	Bi-Annual
Relationship and Sexual Health	Stat	No	Bi-Annual
Safeguarding	Stat	Yes	Annual
Special Needs and Disability	Stat	Yes	Annual
Supporting Children with Medical Needs	Stat	Yes	Bi-Annual
Anti-Bullying	Non Stat	No	Bi-Annual
Appeals Against Internal Ass’t for ext. Qual	Non Stat	No	Bi-Annual
Attendance	Non Stat	No	Bi-Annual
Bereavement	Non Stat	No	Bi-Annual
Disability (Exams)	Non Stat	No	Bi-Annual
Drugs	Non Stat	No	Bi-Annual
Man. of Outdoor Act’s etc.	Non Stat	No	Bi-Annual
Safe Practice in PE	Non Stat	No	Bi-Annual
Transgender	Non Stat	No	Bi-Annual